

**Minutes of the Council
Meeting
November 2015**

The following are the minutes of the Council meeting held on November 3, 2015. In attendance for the Council: Jill Diekmann, Vickie Leinen, Steve Wieneke, Larry Koehne and Mayor Dave Lutmer. Mayor Lutmer called the meeting to order at 6:00 pm/

On a motion by Larry and seconded by Jill it was duly passed to approve the Agenda. On a motion by Jill and seconded by Larry it was duly passed to approve the minutes of the Council meeting held on October 6, 2015. On a motion by Steve and seconded by Jill it was duly passed to approve the financial statement, pay the invoices and make the stated transfers.

Justin Ahlers gave the maintenance report. Justin reported the street project done came in close to \$6,000 under bid. There have been tires left at burn pile and a discussion was held on whether to keep the burn pile gate locked. No decision was made. Also discussed and a decision was made to hire Larry Koehne and Jeff Lutmer to plow snow when needed this winter. On a motion by Jill and seconded by Vickie it was duly passed to approve the maintenance report.

Jim Weidert was absent for Fire Department report. Kate advised the Council of the necessary criteria needed for workmen's compensation to cover firefighters that have not had all adequate training. No bills were submitted for payment. On a motion by Larry and seconded by Jill it was duly passed to approve the fire department report.

It was duly passed to approve an on/off sale license, effective December 1, 2015, to The Lismore, Tonya Whitmer, on motion by Steve and seconded by Jill.

Kate presented the Council two (2) delinquent utility accounts for certification to Nobles County for property assessment. On a motion by Jill and seconded by Vickie it was duly passed to approve Resolution 15.11.1, certifying special assessments in the amount of \$611.80 and \$922.26 to Nobles County.

Kate requested the Council sign the contract with Kinner & Company to perform the 2015 audit. On a motion by Steve and seconded by Jill it was duly passed to approve and enter into a contract for the 2015 audit with Kinner & Company.

Kate McCann gave the Clerk's report. Kate reported the City is required to have two (2) council members trained for the Board of Appeal and Equalization. At this time Steve Wieneke's certification expires July 1, 2017 and Dave Lutmer's expires July 1, 2016. Vickie and Larry were given information on completing the online training. This training must be complete by February 1, 2016. Kate will contact Schaap Sanitation to remove the rolloff that is parked across from City Hall. Dave Elkjer assured her it would only be there a day or so and it's been several weeks. On a motion by Vickie and seconded by Jill it was duly passed to approve the Clerk's report.

With no further business to discuss, on a motion by Steve and seconded by Vickie it was duly passed to adjourn the meeting. The next Council meeting will be held on Wednesday, December 2, 2015 at 6:00 pm.