

Minutes of the Council
Meeting
September 2015

The following are the minutes of the Council meeting held on September 10, 2015. In attendance for the Council: Jill Diekmann, Steve Wieneke, Larry Koehne, Vickie Leinen and Mayor Dave Lutmer. Mayor Lutmer called the meeting to order at 6:00 pm.

On a motion by Jill and seconded by Vickie it was duly passed to approve the Agenda. On a motion by Steve and seconded by Jill it was duly passed to approve the minutes of the Council meeting held on August 4, 2015. On a motion by Steve and seconded by Vickie it was duly passed to approve the financial statement, pay the invoices, and make the stated transfers.

Justin Ahlers gave the Maintenance report. Justin reported that the roof was looked at and they will put foam on the seals and recoat the roof. City properties were discussed in regards to clean up. Letters will be sent out. On a motion by Larry and seconded by Vickie it was duly passed to approve the maintenance report.

Jim Weidert gave the fire department report. A \$2,200 DNR matching grant has been requested for new pagers. Firefighters 1 & 2 classes will be done soon. On a motion by Steve and seconded by Jill it was duly passed to approve the Fire Dept. report.

On a motion by Steve and seconded by Jill it was duly passed to approve the city return to doing the City accounting on an accrual basis rather than cash basis. This will simplify the bookkeeping for the auditors.

Kate McCann gave the Clerk's report. Kate reported assessment letters will go out to two (2) past due utility customers. Payment in full will need to be made by November 1st to avoid assessment to property taxes. Kate attended a sales tax meeting in Marshall on September 9, 2015 to assure accuracy when paying taxes. One (1) Fire Department application was received and on instruction from Jim Weidert a background check will be made. On a motion by Jill and seconded by Vickie it was duly passed to approve the clerk's report.

2016 Budget: The City Council received the Fire Department budget which did not increase the City's contract amount. The Council reviewed line items for the 2016 preliminary budget. On a motion by Larry and seconded by Vickie it was duly passed to keep the 2016 Levy at \$101,000 and approve the 2016 budget at \$191,568. The increase in revenue was from State Aid for small cities to help with street improvements.

With no further business to discuss, on a motion by Vickie and seconded by Jill it was duly passed to adjourn the meeting. The next Council meeting will be held on October 6, 2015.